

Board of Trustees

This document was created to provide some guidance as to the scope of responsibilities of the Association Trustees. This is by no means an exhaustive list, nor is it intended to create a limit of responsibility. This was created to help orient new trustees and to provide insight into the role.

- Trustees serve for three year terms. (V Section 2)
- Trustees should elect within themselves a president, vice president and secretary. (V Section 3)
- Read and be familiar with the Declaration of the Association.
- Maintain liability insurance. (XIII Section 4)
- Maintain and improve the common ground “to promote the health, welfare, safety, morale, recreation, entertainment, education and for the general use of the Owners. Prescribe by reasonable rules and regulations the terms and conditions of the use of Common Land, all for the benefit and use of the Lot Owners of the Development and according to the discretion of the Association.” (XII section 3) This can include but is not limited to:
 - Maintain a landscape company for ground upkeep,
 - Maintain working fountains and fountain light fixtures setting timing for operation,
 - Maintain working waterfall and setting timing for operation,
 - Maintain landscape lighting.
 - Maintain aesthetics of ponds and grounds.
- Hold annual meeting in October. (V Section 6)
- Work with City and Village to create informational mailing for residents for the Annual Meeting and as otherwise necessary.
- Maintain meeting minutes, documents and other records of the Association.
- Work with City and Village to create annual Assessment mailing. (VI Section 1)
- Maintain Association budget and disseminate information regarding the budget and financial condition to the members. (VI Section 2)
- Work with City and Village tax office to pay Association bills and invoices.
- Work with website host to update and maintain Association website.
- Monitor Association email address (wynncresthoa@gmail.com).
- Respond to member questions and concerns.
- Evaluate and approve homeowner requests for improvement in accordance with the restrictions and architectural control outlined in the Declaration.
- Maintain Association information with the Missouri Secretary of State. This information is updated yearly in August.